

Monroe County Ten Year Plan to End Homelessness

Goal Timeline

Goal	Year One (Baseline)	Years Two to Three (Implementation)	Year Four (Evidence of Change)	Years Five – Ten On-Going Work
1	Increase community awareness regarding the number of individuals and families who are homeless in Monroe County and regarding the circumstances that have caused their homeless situation.			
	• Stakeholder / Community Support		→	
	• Involve businesses / others		→	
	• Integrate with Homeless Week			
	• Develop data tracking system			
2	Develop the capacity to implement the Housing First philosophy and affordable housing initiatives to help individuals and families move toward as much self-sufficiency as possible in maintaining their home.			
	• Develop capacity / best practices		→	
	• Implement Housing First continuum		→	
	• Develop / implement programs			
3	Ensure that the social service and public health, medical health, and behavioral health care needs are addressed.			
	• Identify resources / capacity / gaps		→	
	• Research best practices			
	• Develop / implement programs			
4	Ensure that the individuals and families have the educational and employment support needed to secure a job that provides a high enough wage to sustain their family.			
	• Increased assistance for jobs			
	• Identify educational / skill needs		→	
	• Secure funding for added support			
5	Ensure that law enforcement, the criminal justice system, and other institutions are active partners in addressing the needs of homeless individuals within our community.			
	• Front door supports are in place		→	
	• Research / implement best practices			
	• Discharge planning is effective			
6	Ensure that barriers to serving individuals and families, when identified, are addressed at the local, State, and Federal levels, as appropriate.			
	• Identify current procedures		→	
	• Identify barriers to change		→	
	• Advocate for change			

**Monroe County Ten Year Plan to End Homelessness
Action Plan**

10/16/06

Goal 1: Increase community awareness regarding the number of individuals and families who are homeless in Monroe County and regarding the circumstances that have caused their homeless situation.				
Objective #1: Ensure that local stakeholders are knowledgeable about the Community Plan and seek formal endorsement from key officials.				
Actions	Why	Who	When	Outcome
<ul style="list-style-type: none"> Present the Ten Year Plan to the County Board of Commissioners 	To seek endorsement and inform of issues	Jane Terwilliger / Planning Team	October 10, 2006	Resolution / Endorsement
<ul style="list-style-type: none"> Provide an annual update to the County Board of Commissioners 	To keep Commissioners up to date about progress.	Planning Committee	Annually	Increased awareness of progress
<ul style="list-style-type: none"> Present the Ten Year Plan to the County seat – with county municipalities invited. 	To seek endorsement and inform of issues	Planning Committee	By December 31, 2006	Resolution / Endorsement
<ul style="list-style-type: none"> Develop a strategy to engage the business community in addressing the issues. 	Businesses offer services and are impacted financially	Awareness Sub-Committee	By March 31, 2007	Awareness is increased/
<ul style="list-style-type: none"> Expand the list of stakeholders who are informed of and involved in the Ten Year Plan. 	As others are identified, it is important that they're informed	Planning Committee	On-going upon identification	Broader base of awareness
Objective #2: Ensure that the Ten Year Plan is included in homeless awareness week activities.				
Actions	Why	Who	When	Outcome
<ul style="list-style-type: none"> Coordinate public relations activities with HAW 	To ensure the Ten Year Plan is included in the activities	Stephanie Kasprzak	September of each year	Awareness of the Ten Year Plan
<ul style="list-style-type: none"> Provide information about accomplishments of the Ten Year Plan to the HAW Committee. 	HAW needs to know what has been done in order to communicate the information	Stephanie Kasprzak	September of each year	Accomplishments are included in communications
<ul style="list-style-type: none"> Appoint a Ten Year Planning Committee liaison to work with the HAW Committee. 	A liaison will provide the link that is needed between groups	Planning Committee	August of each year	Shared information is available.
Objective #3: Work collectively with media outlets to ensure ongoing awareness related to the issue of homelessness				
Actions	Why	Who	When	Outcome
<ul style="list-style-type: none"> Conduct an annual press conference with local media to update on Ten Year Plan 	To ensure that media are informed of activities	Stephanie Kasprzak	Spring 2007, and annually	Minimum of annual press coverage
<ul style="list-style-type: none"> Provide minutes of the Ten Year Planning Committee meetings to the media 	To ensure that media are informed of activities	Sandie Pierce	Following each meeting	Meetings are included in paper.

<ul style="list-style-type: none"> Inform (personalize) the community about real-life stories to move from sympathy toward empathy regarding homelessness. 	The “face” of homelessness helps to make the issue real.	Awareness Committee	At least annually, or as success stories occur.	Greater understanding of homelessness
Objective #4: Inform the community about the economic realities of homelessness and the financial impact on the community.				
Actions	Why	Who	When	Outcome
<ul style="list-style-type: none"> Develop a system to capture the costs associated with homeless that are incurred by law enforcement, hospitals, schools, and agencies. 	Many people do not see how they are impacted by the issue of homelessness, but can relate to the financial impact.	Awareness Committee	By March 31, 2007	The costs of homelessness are localized.
<ul style="list-style-type: none"> Expand the point-in-time survey to incorporate additional areas. 	The more accurate the number of homeless who are identified, the better able we are to address and issues and elicit support from stakeholders.	Monroe County Network on Homelessness	By January 2007	The number of homeless in our community is more accurate.
<ul style="list-style-type: none"> Capture the data in an annual report to the community. 	Stakeholders and community members are kept informed of the current reality of homelessness.	Awareness Committee	Annually	Increased community awareness.

Goal 2: Develop the capacity to implement the Housing First philosophy and affordable housing initiatives to help individuals and families move toward as much self-sufficiency as possible in maintaining their home.				
Objective # 1: Understand and foster communication among providers through the creation of a Housing Coalition.				
Actions	Why	Who	When	Outcome
<ul style="list-style-type: none"> Identify group members / stakeholders to participate in the coalition. 	All stakeholders are needed in order to effectively coordinate housing and services.	Housing Sub-Committee	By October 31, 2006	Stakeholder meeting is held.
<ul style="list-style-type: none"> Arrange a quarterly meeting schedule. 	On-going communication is essential to group goals.	Housing Sub-Committee	By October 31, 2006	Meeting schedule is developed.
<ul style="list-style-type: none"> Discuss / Create goals for the group. 	Consensus on goals will help to establish direction.	Housing Sub-Committee	December 31, 2006	Goals are identified and agreed upon.
<ul style="list-style-type: none"> Identify and submit collaborative grant applications. 	Collaborative efforts tend to be more effective.	Housing Coalition / grant partners	June 30, 2007	Collaborative grant is submitted.
Objective # 2: Develop a “stepping stone” type service delivery system (flow chart) so that a seamless system is developed and homeless situations are prevented.				

Actions	Why	Who	When	Outcome
<ul style="list-style-type: none"> Define services available in the community. 	Knowledge of needed supports will help match needs with available services.	Housing Coalition	December 31, 2006	Services are identified and communicated.
<ul style="list-style-type: none"> Collect data to assist in identifying gaps in service. 	Knowledge of the gaps in service is needed in order to develop these services.	Housing Coalition	By March 31, 2007	A list of service gaps is developed.
<ul style="list-style-type: none"> Create a chart that shows service flow and gaps. 	A flow chart will help to ensure appropriate referral and use of available services.	Housing Coalition	By June 30, 2007	Chart is developed.
<ul style="list-style-type: none"> Distribute widely among service providers and / or clients. 	Knowledge of needed supports will help match needs with available services.	Housing Coalition	By June 30, 2007	Services are identified and communicated.
Objective # 3: Identify and remove policy barriers that impede housing.				
Actions	Why	Who	When	Outcome
<ul style="list-style-type: none"> Engage each local township to add affordable housing initiatives to their master plan, which is updated every five years. 	Development of affordable housing needs to be county-wide and available.	Housing Coalition	By September 30, 2007	Master plans include affordable housing development.
Objective # 4: Implement the Housing First continuum of services				
Actions	Why	Who	When	Outcome
<ul style="list-style-type: none"> The CoC / Housing Coalition reviews Housing First models from around the country. 	Housing First is an identified best practices that results in solutions for individuals and families who are homeless	Housing Coalition	By December 31, 2006	Best practice models are identified and shared with service providers.
<ul style="list-style-type: none"> Seek local training from MSHDA on Housing First model. 	Others who are experience with the model have insights that will benefit our community.	Stephanie Kasprzak	By March 31, 2007	Training program is held and providers are knowledgeable about Housing First.
<ul style="list-style-type: none"> Include on the quarterly meeting agenda for discussion how to best implement Housing First in Monroe County. 	On-going dialogue is needed to ensure that Housing First practices are implemented.	Housing Coalition	Quarterly	Housing First practices are developed and implemented.

<ul style="list-style-type: none"> Make grant applications to secure funds for implementation of Housing First services. 	Specialized services providers may be needed in the creation of a continuum of services.	Identified Providers	By June 30, 2007	Grant application is submitted and program is developed
Objective #5: Identify needs regarding the available housing stock in Monroe County and increase the number of affordable housing units.				
Actions	Why	Who	When	Outcome
<ul style="list-style-type: none"> Gain access and review updated census information on housing status in Monroe County. 	Current reality is needed so that housing needs can be further defined.	Monroe County Planning Dept. – Ryan Simmons	By December 31, 2007 and On-Going	Data is tabulated by years and trends identified.
<ul style="list-style-type: none"> Present data to housing coalition to assist in identifying gaps and potential projects. 	Housing Coalition members need to be aware of the current reality.	Ryan Simmons	By March 31, 2007	Housing Coalition members are knowledgeable about community statistics.
<ul style="list-style-type: none"> Use data to develop proposals and secure funding to initiate housing projects in Monroe County. 	Effective grant proposals need to include solid rationale as to the unmet needs.	Housing Coalition and grant partners	By June 30, 2007 and On-Going	Grant applications are submitted for new housing projects.

Goal 3: Ensure that the social service and public health, medical health, and behavioral health care needs are addressed.				
Objective # 1: . Develop a seamless service delivery system with “no wrong door” that is welcoming to all in need of assistance				
Actions	Why	Who	When	Outcome
<ul style="list-style-type: none"> Identify the service providers who provide services to individuals and families who are homeless. 	It will be important for all of the players to be at the table when the system is developed.	Health Sub-Committee	By December 31, 2006	A comprehensive list of service providers is developed.
<ul style="list-style-type: none"> Convene a meeting with the service providers to review the current service delivery system and identify improvement and collaboration areas. 	All of the service providers need to have input into any changes in the service delivery system in order for individual constraints to be addressed.	Health Sub-Committee	By March 31, 2007	A Memorandum of Understanding is developed that lists roles and responsibilities of all agencies
<ul style="list-style-type: none"> Identify, design, and implement a seamless service delivery system. 	Coordinated service delivery is more cost effective, efficient, and consumer friendly.	Health Sub-Committee	By June 30, 2007	Consumers received more efficient services
Objective # 2: Ensure that the necessary supportive services are available to address social, medical, and behavioral health care needs (including substance use disorders)				

Actions	Why	Who	When	Outcome
<ul style="list-style-type: none"> Identify the supportive services that are needed for each of these areas. 	Knowledge of needed supports will help match needs with available services.	Health Sub-Committee	By March 31, 2007	A comprehensive list of support services is developed.
<ul style="list-style-type: none"> Identify gaps in the service delivery system. 	Knowledge of the gaps in service is needed in order to develop these services.	Health Sub-Committee	By March 31, 2007	A list of service gaps is developed.
<ul style="list-style-type: none"> Develop a plan to ensure that needed services are available. 	A comprehensive array of supports will help to ensure housing stability.	Health Sub-Committee	By June 30, 2007	A plan for creating new services that are identified is implemented.
Objective #3: Develop capacities for active outreach and early engagement so that individuals and families at risk of or experiencing homelessness are aware of available supports and services and how to access them.				
Actions	Why	Who	When	Outcome
<ul style="list-style-type: none"> Identify the agencies who provide outreach to individuals and families at risk of or who are experiencing homelessness. 	Knowledge of the current capacity is needed in order to assess it's ability to serve the need.	Health Sub-Committee	By December 31, 2006	A comprehensive list of service providers is developed.
<ul style="list-style-type: none"> Identify the gaps in the outreach services available to individuals and families who are homeless. 	Knowledge of the gaps in service is needed in order to develop these services.	Health Sub-Committee	By March 31, 2007	A list of service gaps is developed.
<ul style="list-style-type: none"> Develop a plan to ensure that needed services are available. 	A comprehensive array of supports will help to ensure housing stability.	Health Sub-Committee	By June 30, 2007	A plan for creating new services that are identified is implemented.
Objective #4: Involve consumers and advocates in decision-making concerning the implementation of the plan and in evaluating its effectiveness.				
Actions	Why	Who	When	Outcome
<ul style="list-style-type: none"> Obtain input regarding the Ten Year Plan from among homeless individuals. 	Individuals and families who are homeless have first-hand experience and knowledge as to their service needs.	Joe Grifka Major Mike Thomas Mel Nieswender	By October 10, 2006	Consumer input is available and included in the Ten Year Plan.
<ul style="list-style-type: none"> Consumers are recruited to serve on the Ten Year Planning Committee. 	Having consumers attended the quarterly meetings will help to ensure that their needs are captured and considered.	Health Sub-Committee	By March 31, 2007	On-going consumer input is received.

Goal 4: Ensure that the individuals and families have the educational and employment support needed to secure a job that provides a high enough wage to sustain their family.

Objective #1: Identify and secure resources to assist individuals with paying for the cost of GED examinations, tutoring, and training.

Actions	Why	Who	When	Outcome
<ul style="list-style-type: none"> Assist individuals to attend GED classes through the Lucas County Educational Services 	The service is available free of charge and is needed by individuals in Monroe County.	Service providers and educators working with the appropriate population	On-going – As individuals are identified	GED attainment
<ul style="list-style-type: none"> Increase referral rate into the Youth Opportunity Program (YOP). 	The Youth Opportunity Program is currently not running at full capacity and, the program will pay for GED for the participants.	Service providers and educators working with young adults ages 16 – 21	On-going – As identified	Increased number of students receiving GED
<ul style="list-style-type: none"> Identify other funding streams that will pay for the service 	Enhanced revenue targeting payment of services is needed.	Homeless Network and service providers	Throughout course of fiscal year	Increased number of students who attain their GED
<ul style="list-style-type: none"> Identify other funding streams that would enhance current GED programs, or allow for creation of new services 	GED services are limited within the County, additional resources are needed.	Current service providers and Homeless Network	Throughout course of fiscal year	Increased GED slots

Objective # 2: Enhance community-wide efforts in identifying homeless youth to ensure they have access to public education.

Actions	Why	Who	When	Outcome
<ul style="list-style-type: none"> Promote awareness Monroe County McKinney Vento Homelessness plan 	To Increase awareness of available services	Public school districts, Homeless Committee, HSCN	On-going – throughout course of fiscal year	Increased number of homeless students identified & increase in services delivered
<ul style="list-style-type: none"> Conduct a public awareness campaign regarding eligibility of services available through the McKinney Vento funding. 	To increase identification of eligible students	Public school districts	At beginning of each school year	Increase in number of school personnel knowledgeable of current service availability

<ul style="list-style-type: none"> Identify other funding streams that can assist with students who are homeless 	More fiscal and other supports are needed	Homeless Committee, Public School Districts	Throughout the course of fiscal year	Enhanced fiscal resources
Objective # 3: Ensure that job placement and training assistance is enhanced to support individuals who need assistance in securing employment.				
Actions	Why	Who	When	Outcome
<ul style="list-style-type: none"> Promote awareness services available through of Michigan Works! 	To increase awareness of available programs and services.	To all service providers involved with the homeless.	On-going – as needed for all agency staff	Increased number of appropriate referrals.
<ul style="list-style-type: none"> Presence of MI Works! staff on all appropriate committees 	Representation will assure good communication	MI Works! staff members	Continuous – as opportunities arise.	Communication, Awareness, Involvement
<ul style="list-style-type: none"> Job search assistance for those in need 	To obtain employment	Through the MI Works! agency.	On-going	Increased access to employment opportunities.
<ul style="list-style-type: none"> Removal of barriers to employment 	To increase chances for job placement	All community service agencies.	Immediately	Improved Employability
<ul style="list-style-type: none"> Additional funding for training and supportive services 	To be able to assist more individuals	Federal and State government.	ASAP	Self-sustaining employment

Goal 5: Ensure that law enforcement, the criminal justice system, and other institutions are active partners in addressing the needs of homeless individuals within our community.				
Objective # 1: Ensure that individuals moving back into the community from the criminal justice system and other institutions are provided with the supports needed to ensure a smooth transition and identify barriers that individuals face in re-entering the community.				
Actions	Why	Who	When	Outcome
<ul style="list-style-type: none"> Hold a Committee meeting to develop the list of needed supports and to identify the barriers. 	Shared knowledge about the needs and barriers will help to create the desired system of care.	Tom Moore / Lucy DeSilvis	By December 31, 2006	Needs and barriers are identified.
<ul style="list-style-type: none"> Meet with the Judges in Monroe County to discuss a change in sentencing so that inmates are discharged during working hours. 	When inmates are discharged at midnight, support services are often unavailable.	Criminal Justice Sub-Committee	By March 31, 2007	Sentences end during working hours.

Objective #2: Develop and implement a community protocol for discharge planning for persons being released from the criminal justice system, mental health facilities, and for youth aging out of foster care.				
Actions	Why	Who	When	Outcome
<ul style="list-style-type: none"> Gather the current discharge planning policies from local agencies and review. 	Knowledge of the current policies is needed in order to develop a consistency.	Stephanie Morich	By December 31, 2006	Policies are obtained.
<ul style="list-style-type: none"> Research best practices regarding discharge planning / Michigan Re-Entry Program. 	Research is available about successful practices.	Lucy DeSilvis	By March 31, 2007	Best practices are shared with Committee members
<ul style="list-style-type: none"> A local protocol is developed so that discharge into the community is planned. 	Supports are often needed for people to transition back into the community.	Criminal Justice Sub-Committee	By June 30, 2007	Practices are consistent and transitions are successful.
Objective #3: Coordinate with the Monroe County Community Corrections Advisory Board in identifying and addressing needs that law enforcement may have in order to better serve individuals and families who are in need of housing and supports.				
Actions	Why	Who	When	Outcome
<ul style="list-style-type: none"> Hold a meeting with the Monroe County Corrections Advisory Board. 	The members of the Advisory Board will have input into the needs and activities need to be coordinated.	Lucy DeSilvis	By March 31, 2007 and at least annually.	Input into the needs is received and coordinated with protocols.
Objective #4 Enhance the data collection system within the criminal justice system so that data regarding the number of persons who are homeless is captured and made available.				
Actions	Why	Who	When	Outcome
<ul style="list-style-type: none"> Identify the data that is currently available and the system that is needed to capture the number of homeless individuals who are involved with the criminal justice system. 	Having the data regarding the number of homeless individuals is needed in order to build adequate supports.	Criminal Justice Sub-Committee	By March 31, 2007	The data collection system is put in place.
<ul style="list-style-type: none"> Develop the system and request the support of the justice system in collecting the data. 	Criminal justice personnel need to know what data is needed and how it is to be collected.	Criminal Justice Sub-Committee	By June 30, 2007	Data is collected and available for decision-making.

Goal 6: Ensure that barriers to serving individuals and families, when identified, are addressed at the local, State, and Federal levels, as appropriate.				
Objective # 1: Develop a communication system for keeping up-to-date regarding policies and regulations.				
Actions	Why	Who	When	Outcome
<ul style="list-style-type: none"> Gather information regarding the eligibility and funding for programs and services for families and individuals who are homeless. 	Members of the Committee need to know the current policies in order to know if changes are warranted.	Planning Committee	By March 31, 2007	Committee members are educated about current programs / eligibility.
<ul style="list-style-type: none"> Send a formal request to agencies to share changes in policies or procedures. 	Changes in policies and regulations are needed to keep members up-to-date.	Planning Committee	By March 31, 2007	Members are kept up-to-date about policy changes.
<ul style="list-style-type: none"> Develop a means of exchanging information regarding the eligibility and funding for programs and services for families and individuals who are homeless with fellow organizations throughout the state. 	Understanding like issues or problems will allow for collaborative resolution.	Planning Committee	By March 31, 2007	Stronger coalition to address issues and bring about change.
Objective # 2: Identify and address policy barriers that hinder our ability to impact homelessness				
Actions	Why	Who	When	Outcome
<ul style="list-style-type: none"> Include a standing item on the quarterly meeting agenda to elicit feedback about policy barriers that have been identified. 	A standing meeting item helps to keep the topic alive and provides a forum for making others aware of the barriers.	Planning Committee	Quarterly	Awareness of barriers is shared with Committee members.
Objective #3: Advocate for needed policy changes in a collaborative, systematic manner.				
Actions	Why	Who	When	Outcome
<ul style="list-style-type: none"> Discuss the needed changes at a Planning meeting and agree on a plan of action. 	Consensus about the needed changes will promote unity.	Planning Committee	On-Going	Advocacy for policy changes occurs with the local, State, and Federal officials, as appropriate.
<ul style="list-style-type: none"> Address issues where possible at the local level. 	Change that can be driven at the local level can begin immediately.	Planning Committee or Agency Leaders	On-Going	Improved delivery of services.