

Woodlands

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Help Guide

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eAudiobooks

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Transfer – Move an ebook to an ereading device using your computer and Adobe Digital Editions or an eaudiobook to a player using your computer and OverDrive Media Console. (Nook users – Barnes & Noble refers to this process as "Sideload")

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FAQ's

Q: Can I download books directly to my device?

A: Yes and No. If you have a supported device that is capable of running the OverDrive Media Console v2.3, you are able to download books directly to your device. This includes some Apple devices, several Android smart phones and tablets, some Blackberry devices and Windows Phone 7. If you have an eReader, even though it may be capable of getting on the internet, the device may NOT be capable of running the OverDrive app. You will need to use your computer with the proper software, download the book to the computer and then transfer it to your device using the software required.

Q: Why can't I download books directly to my device?

A: It's all about the borrowing of materials. You need to use the software required on your computer to "license" the loaning of the material with an expiration date for the item to be returned. It's a bit more difficult than buying the books, but it doesn't cost anything to enjoy downloadable books through the library.

Finding Help beyond this guide

View OverDrive's help at <http://woodlands.lib.overdrive.com> and click the link for **Help w/ Using eMedia** or the **My Help** link.



Email Monroe County Library System's help for downloadable questions at overdrive@monroe.lib.mi.us

Finding Content – There's a lot of free content available out there. Check out the following resources

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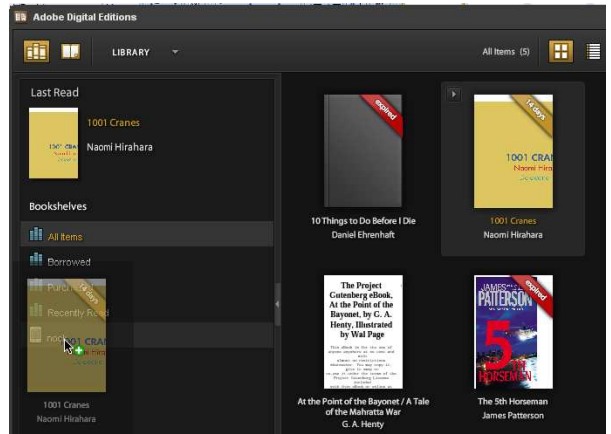
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2. Click the **Sign In** link (green bar, far right) and log in to the Monroe County Library System with your library card number. More titles will be available to you once you're logged in.
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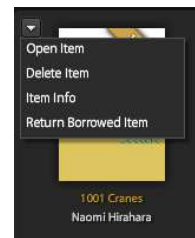
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1. On your computer, open Adobe Digital Editions to the Library View.
2. Point at the title and then click the triangle in the upper left corner of the book cover.
3. Click **Delete Item**.
4. On your device, locate the file and select it. Use the menu options to Delete the title.
5. You may also plug your device in to your computer, open a window for the device through the My Computer option, and select one or more files to delete.

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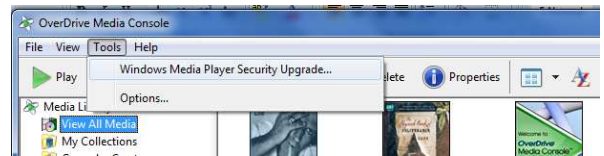
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 - c. In OverDrive Media Console click the **Tools** menu and click **Windows Media Player Security Upgrade**. If this process doesn't work for you, the upgrade can also be done by going directly to Microsoft's upgrade page at <http://drmlicense.one.microsoft.com/Indivsite/en/indivit.asp>
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 - a. To listen to titles directly on your computer you need iTunes v7.6.2.9 or newer.
 - b. If you plan to transfer titles to an iPod Shuffle you need iTunes v8.1.0.52 or newer.
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4. When you locate a title, click **Add to Bookbag**. You may choose to search more but keep in mind that this title will only stay in your bookbag for 30 minutes waiting for you to check it out.
5. Click **Proceed to Checkout**. Choose your lending period of either 7 or 14 days.
6. Click **Confirm Checkout**. You now have this title for that time period and no one else will be able to check it out for that time period.
7. Click Download to download the title. You should be prompted to Open or Save. Click Save, choosing where to save the file. (Hint: To make it easier for you to locate items it might be helpful to create a folder in your My Documents or on the Desktop for My Audiobooks and choose to save all downloaded items to that folder.)
8. Double click the title to open it in OverDrive Media Console. Note: Your computer may try to open the file in another software program depending on what you have installed. If this is the case for you, right click the title and choose Open With > OverDrive Media Console.
9. OverDrive Media Console will display all of the parts in the eAudiobook. You can choose to download all parts or any combination of individual parts. The title will then display in the OverDrive Media Console window.
10. If you wish to listen to the book from your computer, click the title once to highlight it. Click Play.

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Note: Many eReaders are capable of playing mp3 files, and therefore can be used for eAudiobooks as well as eBooks. If you wish to listen to an audiobook from your eReader device, follow the steps below to transfer an eAudiobook to your eReader.

1. As long as at least one part of an eAudiobook has been downloaded to your computer, you will now be able to transfer the book to a player.
2. Plug your device in to your computer. Wait for OverDrive Media Console to recognize the device.
3. Click the title that you wish to transfer to highlight it. Click Transfer. Follow the wizard steps.
4. Some titles can also be burned to CD. For this process you will need one blank CD-R for each part of the book. *Note: If you want to do this to play the eAudiobook in your vehicle be sure that your stereo is capable of playing CD-Rs. You should find this information in your vehicle's user manual.*
5. If burning to a CD, put a blank CD in to your computer, click the title to highlight it, and click Burn. Follow the wizard steps.

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2. To remove the eAudiobook from your player, plug your player in to your computer.
3. Open the player using the My Computer feature. (This may automatically happen – Click Open Folder to View files.)
4. Click the title to delete to select it. Then right-click and click **Delete** or click **Delete** in the left side of the screen. Mac users click and drag the title to your Trash.

OverDrive Media Console App

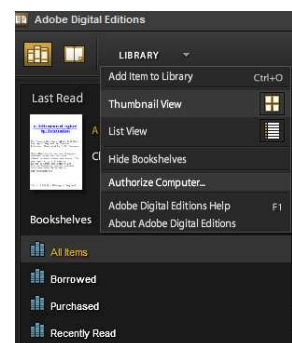
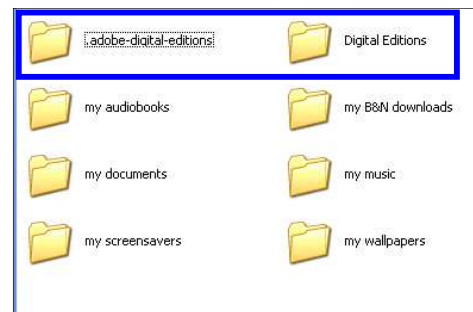
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1. For specific instructions for installing OverDrive Media Console to your device check out OverDrive's Help at <http://www.overdrive.com/software/omc/>
2. Create an Adobe ID to authorize your device to access eBooks at <https://www.adobe.com/cfusion/membership/index.cfm>
3. Once you get the app installed on your device, click the **Get Books** option from the **Menu** or **Library**.
4. Choose to **Add a Library** website and navigate to the Woodlands Downloadable Library site at <http://woodlands.lib.overdrive.com>
5. Log in to the site with your library card information and search for titles.
6. Click **Add to Bookbag** for any titles you want to check out.
7. Click **Proceed to Checkout** when you're ready to check out. Then click **Confirm Check Out**.
8. Click **Download**. Then click the title in the downloads folder to open the book.
9. For instructions on how to get started with your specific device check out the instructions on the OverDrive website at <http://www.overdrive.com/Software/OMC/faq.aspx>

Troubleshooting

When it just doesn't work with eBooks

1. Occasionally eReaders and library books don't work well together. Generally people report that the book appears to be checked out to them and they can see the cover on their device, but when they try to open it either an error appears or it goes to a black screen and nothing appears. If this happens it may be easiest for you to "deauthorize", and then "reauthorize" your device with your computer. To do this:
 - a. Plug your device in to your computer with the USB cable.
 - b. When prompted choose "Open Folder to View Files" to see a screen similar to the one below. (Or use the My Computer option to open the device and see the contents)
 - c. Delete both folders associated with Adobe Digital Editions. *Warning: This will delete any books that you have borrowed from the library from your device but should not harm books you may have purchased or downloaded from another source.*
 - i. Click the .adobe-digital-editions folder to highlight it.
 - ii. Press the Ctrl key on your keyboard and click the Digital Editions folder to highlight it also.
 - iii. Right click and click Delete to remove both folders (or click Delete under the File and Folder Tasks heading on the left).
 - d. Safely remove your device from your computer.
 - e. Open Adobe Digital Editions on your computer. Check to be sure the program is authorized properly by clicking the drop down to the right of the word Library and clicking Authorize. This should show you if the program has been authorized on your computer and what email address was used to do that. *This should be the same email address that your device is associated with.*
 - f. Plug your device back in to your computer with the USB cable.
 - g. You should be prompted to authorize the device with your computer. Click Yes.
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 - b. You may also need to look for a folder that your device created for your borrowed library books, perhaps My Files, My Documents, Adobe.

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