

Control Panel & Security Center

Quick Reference Card



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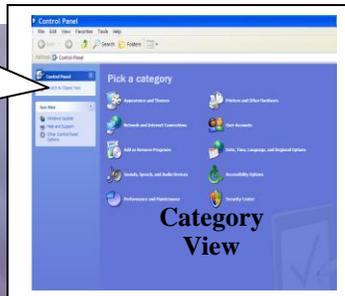
Control Panel Access



Switch from **Category View** to **Classic View**

Click start, then Control Panel

Category & Classic Views



Category View



Classic View

Tips

General

In the control panel you can access features from network settings and security to customizing display and hardware settings.

Tip

In the left pane of the Control Panel window you will have options to help you with your task.

Add or remove programs

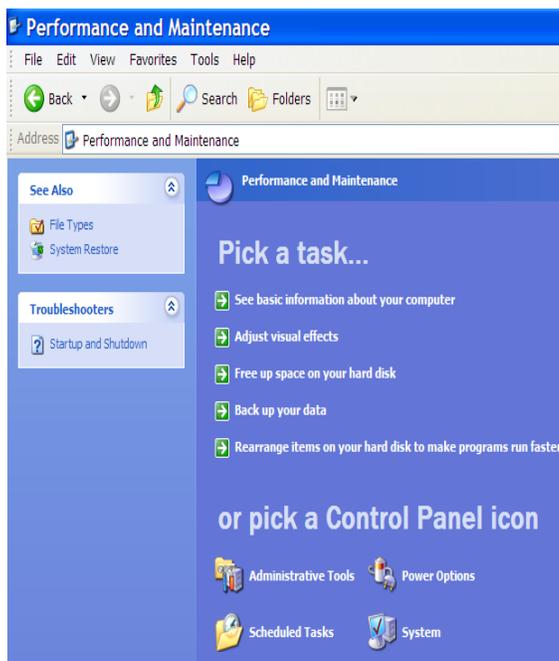
Clicking on this app allows a user to uninstall unwanted programs and thus frees up space on the hard drive. Adding programs is also available.

System Properties



Performance & Maintenance

This section allows a user to run utilities such as *Disk Defragmenter* and *Disk Cleanup*.



- “See basic information opens up the **System Properties** dialog box.
- Free up space runs **Disk Cleanup**
- Rearrange items on your hard disk will run the **Disk Defragmenter**.

Scheduled Tasks

- A user can add a task to perform automatically.
- An example would be a user scheduling the disk cleanup to run once a month at 11pm.

Whenever you open an option, be sure to click on as many tabs and buttons as you like. This will help you to remember what and where things are, as well as, how you can decide how you want your computer to operate.

If you make changes, note previous options so you can change it back if you want to. Not all option boxes have a return to default settings button.

- System properties can be used to access an assortment of information on your system.
- Specs as well as hardware and update options can be found here.
- A machine can even be restored to a previous date in case of software corruption.

Security Center

Windows Security Center

Security Center Help protect your PC

Resources

- Get the latest security and virus information from Microsoft
- Check for the latest updates from Windows Update
- Get support for security-related issues
- Get help about Security Center
- Change the way Security Center alerts me

Security essentials

Security Center helps you manage your Windows security settings. To help protect your computer, make sure the three security essentials are marked ON. If the settings are not ON, follow the recommendations. To return to the Security Center later, open Control Panel.
[What's new in Windows to help protect my computer?](#)

- Firewall ON
- Automatic Updates ON
- Virus Protection ON

Manage security settings for:

- Internet Options
- Windows Firewall
- Automatic Updates

3 Parts to Windows Security Panel

There are three main parts to basic windows security.

1. Windows Firewall

This feature protects your PC from unwanted users gaining access to your PC and its resources.

2. Automatic Updates

Ensures your PC has the latest software and security updates/patches for windows.

3. Virus protection

Prevents destructive or deceptive programs from corrupting your computer.

AVG is a free and easy to use and is an alternative to Norton & McAfee.

AVG Free can be downloaded from the net

AVG Anti-Virus Free

File Components History Tools Help

You are protected.
All security features are working correctly and are up to date.

Security components and status overview

- Overview
- Computer scanner
- Update now

Anti-Virus	Active	Anti-Spyware	Active	Email Scanner	Active
License	Active	LinkScanner	Active	Resident Shield	Active
Update Manager	Active				

Statistics

Last scan: Not yet scanned
Last update: 4/25/09, 9:09 AM
Virus DB: 270.12.4/2080
AVG version: 8.0.238
License type: Free

Description of selected component

Selected component description (no component selected right now).

Hide notification

If you make changes, note previous options so you can change it back if you want. Not all option boxes have a return to default settings button.

A common error: Adding more than one virus protection program can cause other programs on your computer to become dysfunctional. If you have a problem with any program, uninstall the last added program and see if your computer will return to its full capacity. If that is not the problem, you may have to have help or use your trouble shooter in the computer HELP and SUPPORT system on the Start Menu.